

Established under Chhattisgarh Private Universities (Establishment and Operation) Act, 2005

Kotni, Near Mantralaya, Naya Raipur, Chhattisgarh, INDIA – 492 101 Mob: 93030 97043, Email- registrar@kalingauniversity.ac.in

Minutes of 1st Meeting of IQAC

10 July 2016

The 1st Meeting of IQAC was held in the IQAC office on 10.07.2016 at 11:00 a.m. The following members were present for the meeting:

Designation	Name of Members
Chairperson	Dr. Jagannath Patnaik(Hon. Vice Chancellor)
Coordinator & Director	Dr Sushma Dubey, Department of Science
Registrar Cum Member Secretary	Dr Sandeep Gandhi
Senior Administrative Officers	Mr Kumar Shwetabh (Deputy Registrar)
Member from Management	Dr Sandeep Arora
Member (Teaching)	Dr. Darshana (Department of Arts & Humanities)
Member (Teaching)	Dr. R Shridhar(Department of Commerce & Management)
Member (Teaching)	Dr. H K Suhas (Department of Engineering)
Member (Teaching)	Dr. Shilpi Shrivastava (Department of Science)
Member (Teaching)	Dr. Anand Mahalwar (Department of Pharmacy
Member (Teaching)	Dr. Amir Khan (Department of Law)
Member from Student	Mr Shubham Sharma (BBA)
Member (Alumni)	Mr Saurabh Singh Jagrit (MBA 14-16)
Member from Local Society	Er B.N Rao (Director-All India Ramanujan Society)
Member from Industry	Ms Shweta Songen – CII Representative

Following members were granted leave of absence:

- 1. Mr Anita Verma (COE)
- 2. Dr. K M Bhandarkar (Department of Education)
- 3. Dr. Ali Akbar Babalal Bagwan (Department of Information Technology)

Agenda of the Meeting:

1. To discuss about the functions of the IQAC and to put forward the proposals to ensure quality in the processes.





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Minutes of the Meeting:

The University's Internal Quality Assurance Cell proposes policies and strategies for significant contribution in the overall development of the University. The proposal is as follows -

- a. IQAC of Kalinga University will adopt a participatory approach among the staff of the University, for enhancing the quality in teaching learning and other activities.
- b. IQAC will check various parameters for academic and administrative activities through regular visits and meetings.
- c. It will monitor class work and activities related to academics.
- d. It will conduct periodic visits to different department and do the audits.
- e. It will verify and review the effectiveness of quality parameters.
- f. It will implement suggestions that are put forward in the meetings by the committee members of the IQAC after taking necessary approvals from the management.
- g. Teaching learning process and methods of operations would be reviewed by IQAC time to time
- h. IQAC proposes to meet twice in year to look into the quality and effectiveness of all the related process in the university.
- To start with the Cell proposed to go for workshops and certain activities out of which celebration of Pharmacy Week along with a health camp and Model making workshop was shortlisted.

Director IQAC





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16 September 2016

Minutes of 2nd Meeting of IQAC

2nd meeting of IQAC was held in the IQAC office on 16.09.2016 at 11:00 a.m. The following members were present in the meeting:

Designation	Name of Members
Chairperson	Dr. Jagannath Patnaik(Hon. Vice Chancellor)
Senior Administrative Officers	Mr Kumar Shwetabh (Deputy Registrar) Mr Anita Verma (COE)
Coordinator & Director	Dr Sushma Dubey, Department of Science
Registrar Cum Member Secretary	Dr Sandeep Gandhi
Member (Teaching)	Dr. K M Bhandarkar (Department of Education)
Member (Teaching)	Dr. R Shridhar(Department of Commerce & Management)
Member (Teaching)	Dr. Ali Akbar Babalal Bagwan (Department of Information Technology)
Member (Teaching)	Dr. Shilpi Shrivastava (Department of Science)
Member (Teaching)	Dr. Anand Mahalwar (Department of Pharmacy)
Member (Teaching)	Dr. Amir Khan (Department of Law)
Member from Student	Mr Shubham Sharma (BBA 14-17)
Member (Alumni)	Mr Saurabh Singh Jagrit (MBA 14-16)
Member from Industry	Ms Shweta Songen – CII Representative

Following members were granted leave of absence:

Member (Teaching)	Dr. Darshana (Department of Arts & Humanities)
Member from Management	Dr Sandeep Arora
Member (Teaching)	Dr. H K Suhas (Department of Engineering)
Member from Local Society	Er B.N Rao (Director-All India Ramanujan Society)

Agenda of the Meeting:

1. To discuss and review the feedback received from various stakeholders (Students, Employers, Faculties, Alumni)





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- 2. To prepare the Action Taken Report of the feedback received from various stakeholders.
- 3. To review and approve the Action Taken Report of the previous meeting

Minutes of the Meeting:

IQAC of Kalinga University reviewed its teaching learning process, structures & methodologies of operations and learning outcomes and after that the agenda was taken up for discussion and action.

- 1. The feedback received from various stakeholders was put up before IQAC for discussion and review
- 2. The Action Taken Report of the review was prepared.
- 3. The Action Taken Report of the feedback received in previous session was reviewed and approved.

Director IQAC





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Minutes of 3rd Meeting of IQAC

12 January 2017

 3^{rd} meeting of the IQAC was held in the IQAC office on 12. 01.2017 at 11:00 a.m. The following members were present in the meeting:

Designation	Name of Members
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Chairperson	Dr. Jagannath Patnaik(Hon. Vice Chancellor)
Coordinator & Director	Dr Sushma Dubey, Department of Science
Registrar Cum Member Secretary	Dr Sandeep Gandhi
Senior Administrative Officers	Mr Kumar Shwetabh (Deputy Registrar)
Member from Management	Dr Sandeep Arora
Member (Teaching)	Dr. Darshana (Department of Arts & Humanities)
Member (Teaching)	Dr. R Shridhar(Department of Commerce & Management)
Member (Teaching)	Dr. H K Suhas (Department of Engineering)
Member (Teaching)	Dr. Shilpi Shrivastava (Department of Science)
Member (Teaching)	Dr. Anand Mahalwar (Department of Pharmacy)
Member (Teaching)	Dr. Amir Khan (Department of Law)
Member from Student	Mr Shubham Sharma
Member (Alumni)	Mr Saurabh Singh Jagrit
Member from Local Society	Er B.N Rao (Director-All India Ramanujan Society)
Member from Industry	Ms Shweta Songen – CII Representative
	<u>l</u>

Following members were granted leave of absence:





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Senior Administrative Officers	Mr Anita Verma (COE)
Member (Teaching)	Dr. K M Bhandarkar (Department of Education)
Member (Teaching)	Dr. Ali Akbar Babalal Bagwan (Department of Information Technology)

Agenda of the Meeting:

1. To discuss about the feedback to be taken from different stakeholders.

Minutes of the Meeting:

IQAC of Kalinga University reviewed its teaching learning process, structures & methodologies of operations and learning outcomes and after that the agenda was taken up for discussion and action.

1. It was decided to take the feedback from different stake holders (Student, Faculty, Employers and Alumni) and present the report in the next meeting.

Director IQAC

