



Ref. No. KU/2024/Reg./NH/100

Dated 08.07.2024

OFFICE ORDER

Subject: Policy on Single-Use and Disposable Items Minimization at Kalinga University, Raipur

With the objective of promoting **waste minimization, environmental protection, resource conservation, responsible consumption, and sustainable campus operations**, Kalinga University hereby implements the **Single-Use and Disposable Items Minimization Policy** to reduce the consumption and generation of unnecessary single-use and disposable items across the University campus.

The policy aims to minimize dependence on **single-use, disposable, and non-reusable products**, encourage durable and reusable alternatives, reduce waste generation at source, and promote responsible consumption practices among students, faculty members, staff, vendors, contractors, and other stakeholders. The initiative contributes particularly to **SDG 6 (Clean Water and Sanitation), SDG 11 (Sustainable Cities and Communities), SDG 12 (Responsible Consumption and Production), and SDG 13 (Climate Action)** by promoting waste prevention, resource conservation, responsible consumption, and environmental sustainability.

Under this initiative:

- 1. Minimization of Single-Use Items:** The University shall encourage the reduction and, wherever feasible, avoidance of unnecessary single-use and disposable items in campus activities.
- 2. Use of Reusable Alternatives:** Preference shall be given, wherever feasible, to durable, reusable, refillable, recyclable, and environmentally responsible alternatives.
- 3. Campus Operations:** University departments, offices, laboratories, cafeterias, events, meetings, workshops, seminars, and other institutional activities shall be encouraged to minimize the use of disposable items.



4. **Reusable Food-Service Items:** Cafeterias, canteens, and food-service facilities shall, wherever feasible, encourage the use of reusable plates, cups, glasses, cutlery, containers, and other suitable alternatives to disposable products.
5. **Responsible Procurement:** Procurement of single-use and disposable products shall, wherever feasible, consider their necessity, environmental impact, durability, reusability, recyclability, and potential waste generation.
6. **Alternative Materials:** The use of suitable alternatives such as reusable metal or glass products, cloth bags, refillable containers, and other environmentally responsible materials shall be encouraged wherever feasible.
7. **Waste Segregation:** Single-use and disposable waste generated on campus shall be appropriately segregated at the point of generation to facilitate recycling, recovery, treatment, and responsible disposal.
8. **Reduction in Events and Functions:** University events, conferences, workshops, seminars, meetings, celebrations, and other functions shall be encouraged to minimize disposable items and adopt reusable or sustainable alternatives.

The Single-Use and Disposable Items Minimization Policy demonstrates **Kalinga University's commitment to environmental protection, waste prevention, resource conservation, and sustainable institutional operations.** Reducing the use of disposable items helps minimize waste generation, conserve resources, reduce pollution, and encourage a culture of reuse and responsible consumption across the University campus.

The University shall encourage all concerned stakeholders to follow the principles of **reduce, reuse, refill, recycle, responsible procurement, source segregation, and responsible disposal** in their day-to-day activities.

All concerned departments, administrative personnel, students, faculty members, housekeeping staff, maintenance personnel, cafeteria operators, contractors, vendors, and other stakeholders are hereby directed to ensure the **effective, responsible, and timely implementation** of this Office Order and to comply with the University's prescribed waste-minimization procedures.


Dr. Sandeep Gandhi

Registrar

REGISTRAR
KALINGA UNIVERSITY
KOTNI, NEAR MANTRALAYA
RAIPUR (CHHATTISGARH)



KALINGA UNIVERSITY

Established under Chhattisgarh Private Universities (Establishment and Operation) Act, 2005

Kotni, Near Mantralaya, Naya Raipur, Chhattisgarh, INDIA – 492101
Mob: 9303097043, Email- registrar@kalingauniversity.ac.in

Copy to :

1. Hon'ble Chairman – For Kind Information *for kind*
2. Hon'ble Chancellor – For Kind Information
3. Hon'ble Vice-Chancellor – For Kind Information *for Asam*
4. Hon'ble Director General – For Kind Information *for Prashant*
5. DAA & COE – For Information. *Di*
6. Director IQAC – For Information. *lyyys*
7. Director CCRC – For Information. *for Akshay*
8. Director Admission – For Information. *for*
9. Deputy Registrar & Head HR – For Information. *for (T)*
10. Chief Proctor – For Information. *for-15*
11. DSW – For Information. *for*
12. SDG Cell – For Information. *lyyys*
13. All Teaching & Non-Teaching Staff – For Information. *A-*
14. Research Cell – For Information *for*
15. Administrative Officer & Chief Warden/Hostel Wardens – For Information.
16. Admission Department – For Information. *for Devedangam*
17. University Coordinator – For Information. *for*
18. Transport In-Charge – For Information. *for Dyadale*